



# Cross Community Players

Audition # \_\_\_\_\_

## Actor Contract

### Actor Information

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Name: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Age: \_\_\_\_\_ Gender: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

How did you learn about these auditions? \_\_\_\_\_

### Parent/Guardian Information

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To be completed if actor is under the age of 18 years old.

Name: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Behind the Scenes:

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ALL cast members and parents/guardians of actors under 12 years old are required to help with other areas of this production. Please check all of the following areas where you have skill or interest in helping.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Set Construction | <input type="checkbox"/> Costumes           | <input type="checkbox"/> Lighting/Sound Crew    |
| <input type="checkbox"/> Stage Crew       | <input type="checkbox"/> Rehearsal Catering | <input type="checkbox"/> Props/Stage Decoration |
| <input type="checkbox"/> Board Committee  | <input type="checkbox"/> Usher/Concessions  | <input type="checkbox"/> Publicity/Ticket Sales |

If you were not cast in this production would you be interested in helping in one or more of these areas? \_\_\_\_\_

### Actor Responsibilities

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This is an agreement between Cross Community Players, Inc. (CCP) and the volunteer actor named above. CCP is different than most community theaters because part of our mission is support of local charities. In this spirit of charity and service, CCP requests that each cast member fulfill certain responsibilities (listed below). These responsibilities must be upheld for this contract to remain valid. Failure to uphold any of the responsibilities or the Cross Community Players' Code of Conduct will result in dismissal from the cast. CCP reserves the right to terminate this contract and your role in the production at any time.

- Complete at least 8 hours service on publicity, set construction/strike, and/or costumes.
- Donate a \$30.00 participation fee. This fee will go towards the costs of the production.
- CCP grants are available for those unable to pay the participation fee. See Stage Manager for details.
- Provide your own performance shoes (character shoes, tap shoes, ballet slippers, etc). You will receive instructions from the director, choreographer and costume designer as to the shoe requirements for this production.
- Provide a \$30.00 deposit for leased scripts. Books will not be signed out until the deposit is collected
- Respect the costumes and props assigned you; leave other costumes and props alone.

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- Respect the property of host churches, School District # 279 buildings, and their employees.
- Notify the Stage Manager or Artistic Director of all known schedule conflicts by the first rehearsal.
- Notify the Stage Manager or Artistic Director of all last minute changes and conflicts in the schedule. No more than two unexcused absences are allowed.
- Memorize all lines and blocking according to deadlines set by the production staff.
- Report to all assigned rehearsals and performance calls on time.
- Sign-in with the Stage Manager before each scheduled performance.
- Work to foster an environment of harmony amongst fellow cast members and staff.
- Report any inappropriate/uncomfortable situations to an Artistic Staff or a Board Member immediately.
- Report problems and conflicts outside the range of staff ability to the Board of Directors.
- Refrain from smoking at rehearsals and performances.
- Consume food and beverages at rehearsals and performances in specified areas.
- Leave your valuables at home, CCP is not responsible for any lost or stolen items.
- All personal insurance coverage for rehearsals and performances is the responsibility of the actor.
- Abide by the direction of the production staff assuming the direction is appropriate for a volunteer actor.
- Abide by the copyrights held by the rental house, which includes no videotaping of the performances.

## Cross Community Players' Code of Conduct

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Cross Community Players, (CCP) expects that any cast, orchestra, paid or volunteer staff members of a CCP production will conduct themselves in a professional manner. Harassment of or by any cast, orchestra, paid or volunteer staff member upon another member will not be tolerated. CCP will not allow any form of harassment or any such conduct that has the purpose or effect of interfering with an individual's performance or creating an intimidating, hostile, or offensive environment during rehearsals or the run of a show.

All cast, orchestra, paid or volunteer staff members of CCP are asked to respect the individual rights of their fellow volunteers. Any concerns about a member's conduct should be brought to the attention of the Artistic Director and/or a member of the Board of Directors. Removal of any cast, orchestra or staff member from a CCP production will be at the discretion of the CCP Board of Directors.

## Photo Release

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As a participant in Cross Community Players, or as the parent or legal guardian of a participant in Cross Community Players, I hereby give my permission to publish photos of myself or my child, respectively, in both print and electronic publicity materials for Cross Community Players.

- I do not wish to have my photo or that of my child used by CCP in publicity materials.

## Signatures

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By signing this contract, you fully understand and agree to the Actor Responsibilities, the Cross Community Players' Code of Conduct, and the spirit of volunteerism essential to Cross Community Players and this production.

Actor: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Parent/Guardian only required when actor is under 18 years old